

Northeast and Eastern Central Florida Area Contingency Plan

Annex 5000: Logistics



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5000 Logistics

Refer to the Incident Management Handbook (IMH) for the Incident Command System prepared by USCG, Office of Response (G-MOR-3) for specific information on all duties and positions. Refer to Appendix [Incident Management Handbook](#) for the IMH and [ICS Forms Database](#) for ICS forms. This section will only provide a brief overview and information specific to Northeast and Eastern Central Florida.

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5100 Logistics Section Organization

The Logistics Section is responsible for providing facilities, all services and materials needed for the incident. The Incident Commander will determine the need to establish a Logistics Section on the incident. This is usually determined by the size of the incident, complexity of support, and how long the incident may last. Once the IC determines that there is a need to establish a separate Logistics function, an individual will be assigned as the Logistics Section Chief.

Six functional units can be established within the Logistics Section. Branches and Units in the Logistics Section are shown in Figure **XXXX**.

5110 Logistics Section Responsibilities

Responsible for providing facilities, services and material in support of the incident. Participates in the development and implementation of the IAP and activates and supervises branches and units within this Section. Refer to Appendices [9200 Personnel and Services Directory](#), [Communication Plan](#) and [ICS Form Database](#) for additional information.

5120 Logistics Functions in Small Responses

[Reserved for future Area Planning Committee development].

5130 When to scale up the Logistics Section

[Reserved for future Area Planning Committee development].

5140 Logistics Section Chief Responsibilities

The Major responsibilities of the Logistics Section Chief are:

- ☐ Review common responsibilities.
- ☐ Plan the organization of the logistics section.
- ☐ Assign work locations and preliminary work tasks to section personnel.
- ☐ Notify the resources unit of the Logistics Section Units activated including names and locations of assigned personnel.
- ☐ Assemble and brief Branch Directors and Unit Leaders.
- ☐ Participate in preparation of the IAP.
- ☐ Identify service and support requirements for planned and expected operations.
- ☐ Provide input and review the Communications Plan, Medical Plan and Traffic Plan.
- ☐ Coordinate and process requests for additional resources.
- ☐ Review the IAP and estimate Section needs for the next operational period.
- ☐ Advise on current service and support capabilities.
- ☐ Prepare service and support elements of the IAP.
- ☐ Estimate future service and support requirements
- ☐ Receive incident Demobilization Plan from the Planning Section
- ☐ Recommend release of Unit resources in conformity with Incident Demobilization Plan.
- ☐ Ensure the general welfare and safety of the Logistics Section personnel.
- ☐ Maintain Unit Activity Log [ICS Form 212](#)

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5150 Typical Logistics Assignments in Northeast Florida

[Reserved for future Area Planning Committee development].

5160 Typical Logistics Assignments in Eastern Central Florida

[Reserved for future Area Planning Committee development].

5170 Logistics Training

[Reserved for future Area Planning Committee development].

5180 Logistics References

[Reserved for future Area Planning Committee development].

LOGISTICS SECTION DIAGRAM

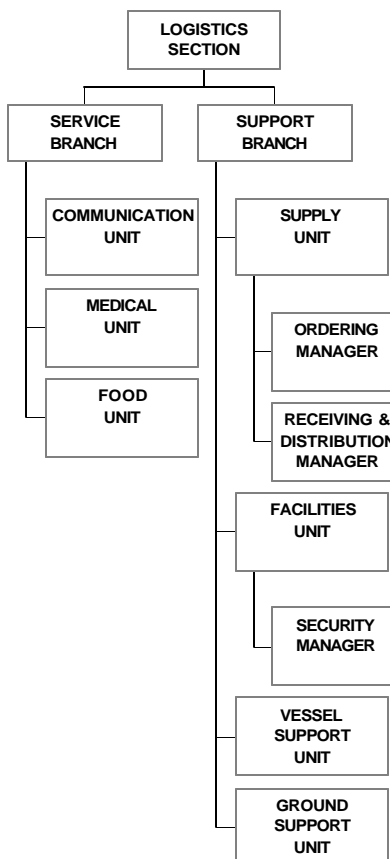


Figure Error! No text of specified style in document.-1 - Logistics Section Organization

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5190 Logistics Section Objectives

[Reserved for future Area Planning Committee Development]

5191 First Operational Period (0-4 Hours)

- ☐ Establish section at direction of Unified Command.
- ☐ Identify resources and vendors required by Operations Section and initiate ordering activities in coordination with Finance Section.
- ☐ Identify personnel requirements and initiate ordering activities.
- ☐ Establish personnel check in procedures.

5192 Second Operational Period (4-24 Hours)

- ☐ Identify and contract for a Unified Command Post as directed by the Unified Commanders.
- ☐ Begin equipping the Command Post.
- ☐ Mobilize additional response resources as necessary.
- ☐ Receive and process all ordered supplies and either store them or dispatch them to the field for use.
- ☐ Identify support resources needed by personnel and equipment, initiate, procurement process via the Finance Section.
- ☐ As personnel arrive, ensure that they receive an initial incident briefing, are checked in, and are assigned to the appropriate section.
- ☐ As possible, ensure that reliefs are provided for initial responders as in-coming personnel become available.

5193 Third Operational Period (24-48 Hours)

- ☐ Mobilize additional resources as necessary.
- ☐ Establish a resource tracking system to capture use/work/standby hours for all personnel/equipment assigned to the response.
- ☐ Develop personnel rotation schedules and relief process in coordination with Operations and Planning Sections. The schedules must ensure that temporarily assigned personnel effectively brief their reliefs prior to departure and that they are not held beyond their parent organization's allowable work schedules.

5200 Logistics Support Branch Functions, Resources and Capabilities

This section describes the overall functioning of the Support Branch within the Logistics Section.

5210 Support Branch Responsibilities

Responsible for development and implementation of logistics plan in support of the IAP, including providing personnel, equipment, facilities, and supplies to support incident operations.

5220 Summary Of Suppliers

Summary Of Area Equipment

The equipment lists provided below include equipment with the primary purpose of spill response. The list provided has been listed by equipment type in tabular form making it easier for the planner to assess the general response capability to a particular class of response.

Equipment is also divided into local, area, and regional response organizations. Definitions of local, area, and regional are as follows:

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1. Local response organizations either own or operate equipment and are within the area of responsibility of this plan. These organizations should be able to respond to any area within the area of responsibility in less than four hours.
2. Area response organizations are either own or operate equipment but are outside the area of responsibility of this plan. These organizations can be expected to be able to reach the Jacksonville area with heavy equipment by road in less than 12 hours.
3. Regional response organizations are those with extensive response capability. They are greater than 12 hours travel time by road.

The Spill Response Resource Inventory (SRRI), compiled by the NSFCC, should be utilized to identify additional equipment located outside the area covered by this contingency plan.

The following link contains the addresses, phone numbers, and points of contact of companies that supply response equipment, such as boom, skimmers, vacuum trucks, and work boats: [Equipment Suppliers](#).

5221 Towing Companies

[Towing Company Link](#)

5222 Aircraft

[Aircraft Rentals](#)

5223 Safety Equipment

[Safety Equipment Link](#)

5230 Facilities

5231 Staging Areas

[Staging Area](#)

There are two container terminals in the Jacksonville area. These facilities normally have significant uncovered space available for staging trucks and equipment. Cranes for loading equipment onto or off of vessels are readily available. Due to the height of the docks these areas are not readily compatible with small boat operations. Any use of these terminals for other than storage will have an impact on commercial operations. Resistance to use from the Ports Authority can be expected.

In the port of Cape Canaveral the most suitable staging areas may be the public boat ramps at Ports End Park or Dolphins Leap Marina. The roll-on/roll-off (RO/RO) ramp by the cruise terminals may be used for staging or setting up a command post if a ship is not berthed at the ramp. The Canaveral-Brevard County Spillage Cleanup Committee, Inc. stores response equipment at this site. Access is continuously available through the Mid-Florida Freezer gate on Heron Street.

A spill occurring off the tip of the Cape with a south wind may contaminate beaches on NASA property or the Canaveral National Seashore. The only unrestricted access to the area is on Playalinda Beach north of the Cape, via State Road 402 from Titusville. Public access gates on State Road 402 may be closed if a Space Shuttle is within 72 hours of launch. The security contractor for NASA, EG&G, should be contacted at (407) 867-2121 if access is needed.

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If a spill occurs in the Indian River north of State Road 528 the equipment may be staged at the public boat ramp at Sharpes at U.S. 1, the Coast Guard Auxiliary facility or the Titusville Marina ramps in Titusville on State Road 402, or Kelly Park on State Road 528 on the west side of the Banana River. The causeways along the NASA Parkway, State Road 528, and State Road 520 may also facilitate limited deployment capabilities.

A spill occurring in the Banana River north of State Road 528 could be accessed via Kelly Park. Precautions should be taken to restrict vessel traffic in the Barge Canal, or locks, if spilled materials or cleanup operations pose a danger to navigation.

5232 Fueling Facilities

Land based fueling facilities will not be addressed in this exhibit due to their wide availability. Little difficulty is normally experienced in finding gas stations which will take Federal Government credit cards.

The following Marine Fueling Facilities can provide both gasoline and diesel fuel for response vessels:

[Fueling Facilities](#)

5233 Maintenance Facilities

During a prolonged response two types of maintenance will almost certainly be required, vehicles, and outboard motors.

For Federal agencies, vehicle maintenance must be handled through GSA channels or by following the instructions of the rental car agency for rental vehicles. Non-federal agencies will continue to use their normal repair procedures. Numerous vehicle repair facilities are available throughout the area of responsibility.

The factory authorized service facilities for outboard motors located in our area of responsibility are:

[Outboard Motor Service Facilities](#)

5234 Portable Restrooms

Portable toilets are available at the following locations:

[Portable Bathrooms](#)

5235 Boat Ramps

The following is a list of public boat ramps in the MSO Jacksonville area that could be used for launching response equipment.

[Boat Ramps](#)

5236 Hotels/Berthing

Hotels/motels with restaurant facilities in the following cities:

[Hotels](#)

5240 Transportation

Each organization responding to a pollution incident will be normally be responsible for its own transportation needs.

Additional vehicles required to meet the increased ground transportation will normally be rented unless it is clear that the response will last in excess of 1 month. For long spills obtaining additional vehicles through lease agreements or through GSA for federal vehicles may be appropriate. Whether individuals or agencies rent the necessary vehicle is

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at the discretion of the agency. Additional vehicles for Coast Guard use will be rented by persons on travel orders and the cost included in their travel claim.

The contractor should provide transportation of contractor equipment and personnel by boat to conduct cleanup operations. Efficiency will dictate transportation to or from remote locations to evaluate an incident. Monitoring organization personnel may be transported by contractor boats or vice versa.

The following is a partial list of truck and car rental companies in the area covered by this plan:

[Transportation](#)

5250 Command Centers (Fixed/Portable)

The requirements for, and location of, a command center are highly spill dependent. For major spills in the Jacksonville area, the City of Jacksonville Emergency Operations Center provides an ideal location. This facility is used in times of emergency, particularly hurricanes. It is fully telephone and radio equipped. The building is large enough to accommodate all necessary parties including the media. The layout is such that the media can be kept away from actual operations.

The Coast Guard also has a mobile command post. This facility is radio equipped. In a major event this trailer would be very effective in directing or monitoring activities on scene. For smaller events this trailer would be effective as a command post.

The Navy submarine base at Kings Bay also has a mobile command post that can be made available to the Coast Guard in a major event. This facility is radio equipped and would be supplied with Navy personnel familiar with its equipment. [Kings Bay phone number](#)

The Army Corps of Engineers located in Jacksonville have a mobile command center that may also be available in an emergency. This facility is radio equipped and can support a portable computer system. [Army Corps of Engineers' phone number](#)

In major events, contractors will certainly be involved. Major contractors generally have mobile command posts. In keeping with current policy of cooperation between monitoring organizations and contractors, these contractor assets can prove to be very effective in enhancing command and control.

The following possible command post locations, hotels with adequate conference room facilities, have been identified:

[Command Centers](#)

5260 Support Suppliers

The following link gives a list of suppliers: [9200PersonnelServices – Cleanup Companies](#)

5270 Ground Support Unit

Primarily responsible to support "out of service" resources, the coordination and transportation of personnel, supplies, food and equipment. In addition to the maintenance and repair of vehicles and other ground support equipment, this division would implementing the traffic plan for the incident.

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5280 Vessel Support Unit

Responsible for implementing the vessel routing plan for the incident and coordinating transportation on the water and between shore resources. This may include arranging fueling, maintenance and repair of vessels on a case-by-case basis.

5290 Supply Unit

Responsible for requesting additional personnel based on Operations and Planning needs. The Supply Unit also orders equipment and supplies; receives and stores all supplies for the incident; maintains an inventory of supplies; and services all equipment. Additionally, the Supply unit is responsible for layout and activation of incident facilities. They provide sleeping and sanitation facilities for incident personnel and manage the various bases, staging areas, and camps.

5300 Logistics Service Branch Functions, Resources and Capabilities

Responsible for the management of all service activities at the incident. Refer to Appendices [9200 Personnel and Services Directory](#), [9340 Communication Plan](#) and [9720.200 ICS Form Database](#) for additional information.

5310 Medical Unit

Responsible for the development of the Medical Emergency Plan, obtaining medical aid and transportation for injured and all incident personnel, and preparations of reports and records. Refer to Appendices [9110 Emergency Notification List](#), [9240.200 EMERGENCY MEDICAL/HOSPITALS](#), and [9720.200 ICS Form Database](#) for additional information.

- (1) Provide and coordinate emergency and routine medical services to response personnel.
- (2) Manage dedicated Medical Unit resources and coordinate additional medical services.
- (3) Identify resources and logistics support needs.
- (4) Report the status of Medical Unit Services.

5320 Food Unit

Food Services

Responsible for determining feeding requirements at all incident facilities; menu planning; determining cooking facilities required; food preparation; serving; providing potable water; and the general maintenance of food service areas. To obtain information on food distributors, contact the State EOC in Tallahassee, FL. The State EOC will contact the appropriate disaster relief effort organization. Refer to Appendices [9110 Emergency Notification List](#), [9200 Personnel and Services Directory](#), and [9720.200 ICS Form Database](#) for additional information.

- (a) Provide and coordinate meals and subsistence support to response personnel.
- (b) Plan, document, and account for the number and type of meals required.
- (c) Establish kitchens, galleys, canteens, and other food services support locations.
- (d) Establish and manage sources of supply to support meal and subsistence requirements.
- (e) Provide potable drinking water, coolers, and other beverages required to support response operations.
- (f) Identify additional resources and logistics support needs.

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(g) Report on the status of food and subsistence services.

5330 Communications Unit

Responsible for developing plans for the effective use of incident communication equipment and facilities; installing and testing of communications equipment; supervision of the Incident Communication Center; distribution of communication equipment to incident personnel; and the maintenance and repair of communication equipment. Refer to Appendices [9200 Personnel and Services Directory](#), [9340 Communication Plan](#) and [9720.200 ICS Form Database](#) for additional information.

- (1) Develop, Implement, and coordinate the Incident Communications Plan.
- (2) Deliver, issue, track, maintain, support and recover communications resources, telephones, radios, base stations, repeaters, and other communications facilities.
- (3) Identify additional communications resources or logistics needs.
- (4) Report on the status of communications capabilities and operations.

For events occurring in the Jacksonville area, little communications difficulty can be expected except in the area of radio communications. In the Jacksonville area all organizations are either at or near their office spaces so fax and hardwired telephones are readily available. Cellular phones are also within their home exchange, which will improve reception and ease use. The primary difficulties with radio communications are the limited range of MSO Jacksonville's radio and incapability when public emergency resources such as fire departments are involved. These organizations operate on the 800 MHz band as opposed to the marine band. The Coast Guard has no 800 MHz capability.

Communications outside the Jacksonville area will prove to be more difficult. MSO Jacksonville will have to use the resources of USCG Group Mayport to keep in contact with Coast Guard resources via radio. The Coast Guard and many commercial response organizations have mobile command posts from which communications may be conducted. In a prolonged response obtaining hard wire telephone capability to mobile command posts should be a high priority. Radio communications to public emergency response organizations will be more difficult outside of the Jacksonville area due to the reduced availability of equipment. The sharing of equipment between organizations is the best solution for this problem.

[Communications](#)

5400 Reserved

[Reserved for future Area Planning Committee Development]

5500 Reserved

[Reserved for future Area Planning Committee Development]

5600 Reserved

[Reserved for future Area Planning Committee Development]

5700 Reserved

[Reserved for future Area Planning Committee Development]

5800 Reserved

[Reserved for future Area Planning Committee Development]

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5900 Reserved for Area/District

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